INVOICE

Sparkle Pro Cleaning LLC

SPC-0156
Issued: November 1, 2026
Due: November 16, 2026

FROM

Sparkle Pro Cleaning LLC
billing@sparklepro.example
410 Elm St, Seattle, WA 98101 · (206) 555-0192

BILL TO

Harbor View Office Park
Attn: Facilities Manager, 8800 Harbor Ave, Seattle, WA 98104

DESCRIPTION	QTY	RATE	AMOUNT
Weekly office cleaning: dust, vacuum, empty trash, kitchens (October 6, 13, 20, 27), visits	4	$680.00	$2,720.00
Restroom cleaning and sanitizing, weekly visits	4	$120.00	$480.00
Interior window cleaning, ground floor, 32 windows	1	$320.00	$320.00
Carpet spot cleaning in place, main hallway	1	$175.00	$175.00
Grout and tile specialty cleaning and resealing, lobby restrooms	1	$450.00	$450.00
Restroom paper products supplied (toilet paper, paper towels)	1	$95.00	$95.00
Washington sales tax, 10.55% of $545.00 (lines 5 and 6)	1	$57.50	$57.50

Subtotal	$4,297.50
Total	**$4,297.50**
Amount paid	$0.00
Balance due	**$4,297.50**

Notes

Service period: October 1 to October 31, 2026. Service location: 8800 Harbor Ave, Suites 100 to 108 (8 suites, about 12,000 sq ft). October service log attached. Please give 48 hours' notice to skip a scheduled visit.

Terms & Conditions

Net 15. Bank transfer or check payable to Sparkle Pro Cleaning LLC. Recurring service is billed on the 1st for the previous month.

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